



केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education



संबंधता - Online School Affiliation & Monitoring System R-2.0

As per new Affiliation Bye-Laws

Contact Us

Grant Letter for--EX-02632-2122

NO : CBSE/AFF/1130567 /EX-02632-2122/2021-22/

Dated: 01/10/2020

The Manager,
Saraswat Central Public School
At Ajani, Saoner, Tahsil-Saoner, Distt:Nagpur
MAHARASHTRA, NAGPUR, 441107
(M: 7499841162)

Sub: Extension of General Affiliation up to Secondary/Senior Secondary Level - regarding
Ref: Application No. EX-02632-2122

With reference to your application on the subject cited above; I am directed to convey the approval for Extension of General Affiliation as per details given below:-

Affiliation No : 1130567
Affiliated for : Senior Secondary
Category : Extension of General Affiliation
Period of Extension of : 01.04.2021 to 31.03.2026

In view of current COVID-19 pandemic which has most severely affected the normal functioning of schools in the country, however, the school is pursuing to provide extension of affiliation so as to avoid any difficulty for the purpose of admission /registration/ obtaining loan/renewal of various safety certificates from appropriate state authorities.

Therefore, the competent authority of the Board after due consideration has accorded approval for extension of Affiliation based on details/data submitted by school in online application for a further period of 5 years subject to fulfilment of following conditions:

1. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
2. The School is required to apply online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws, 2018.
3. The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer
4. The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
5. The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy there of** for reference purpose and also advised to visit CBSE websites i.e. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites regularly.
6. The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students. The school will ensure that Fire, Building, health and sanitation and safe drinking water certificates are renewed from time to time, as per norms.
7. **Admission to the school** is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
8. The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
9. The number of sections may be restricted as per the Appendix V of the Affiliation Bye-Laws of the Board. For increase in number of sections, the School shall apply online to the Board as per rule 15.7 of Affiliation Bye laws.
10. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
11. The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc
12. The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in
13. The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
14. Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/up-gradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
15. Running of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
16. The Manger and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/ information/data submitted by the School to the Board.
17. Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the

Principal

Saraswat Central Public School
At. Ajani, Tah. Saoner

Managing Director
Vidya Vihar Shikshan Sanstha
Saoner, Distt. Nagpur

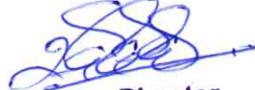
to action against school as per clause 12 of Affiliation Bye-laws-2018.

18. The genuineness of information, / documents / data submitted shall be of school and in case, if found otherwise the school shall invite action as per affiliation Bye laws-2018
19. The school shall be responsible for submission of any pending compliance, reply of show case /legal notice/ complaint and for submission of date/information sought by the Board. The extension of 05 years shall be from the date of cessation of previous validity of extension of affiliation
20. The school is required to remit pending fee, if any
21. The extension of affiliation is being granted as one time measure. However, the cases where the Show Cause Notice was communicated or grievance / legal cases are pending against the school, the Board will take appropriate decision in this matter
22. The school shall renew all mandatory safety certificate i.e Safe Drinking Water & Health and Hygiene certificate, Fire Safety Certificate and Building Safety Certificate from concerned Govt authorities time to time
23. The school shall also maintain record of certificate, compliances, data and other records/information and shall be fully responsible to produce all such records before Board and appropriate Government Authorities when asked for, failing which necessary action shall be taken as per Affiliation-Bye-Laws of the Board. The school shall also be liable for action by the appropriate Govt., in case of violation / non-compliance of the concerned Govt. norms
24. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

Deputy Secretary/ Joint Secretary(Affiliation)

This is a computer-generated document. No signature is required.


Principal
Saraswat Central Public School
At. Ajani, Tah. Saoner


Managing Director
Vidya Vihar Shikshan Sanstha
Saoner, Distt. Nagpur

**The Manager,
SARASWAT CENTRAL PUBLIC SCHOOL AJANI NAGPUR MR
SARASWAT CENTRAL PUBLIC SCHOOL, AT AJANI, TAH- SAONER
MAHARASHTRA, NAGPUR, 441107
(M: 07113-18008330032)**

SUBJECT: REGARDING REQUEST OF SCHOOL FOR ENHANCEMENT OF SECTIONS - REG.

Sir/Madam,

This is with reference to school application No.-IS-03411-2425 dt. on the subject cited above.

| Sl. No. | GENERAL CONDITIONS |
|---------|--|
| 1. | The total number of section of the school shall be restricted to 35 (As per prescribed dimension) as per the number of class rooms reported during inspection and further increase shall be subjected to specific approval of the Board on the basis of the request of the school as per affiliation bye laws. |
| 2. | Compliance of the points no. 1 to 3 may be submitted within 03 months on the SARAS Portal, failing which due action will be taken. |
| Sl. No. | CONDITIONS FOR COMPLIANCE |
| 1 | The Board has decided to permit the grant of Section Increase to school on the basis of declaration submitted in Part-A and documents uploaded by the school, whereas, few documents are not at par as per Affiliation Bye-Laws and SARAS Manual. However, the permission has been granted with subject to the following conditions: 1. School is required to upload valid and latest Building Safety Certificate as per prescribed format in Appendix- XI of Circular no. 12/2022 to be issued by an officer not below the rank of an Assistant Engineer of the Government Works Department. The Building Safety Certificate must include details of all the Blocks and the number of floors in all the building blocks of the school. |
| 2 | 2. School is required to upload valid and latest Fire safety certificate of complete building infrastructure for all blocks duly issued by the Govt. Fire Safety Department with validity period. |
| 3 | 3. School must have land certificate duly issued by concerned competent authority of land Department, STRICTLY as per the Appendix -X of Circular no. 12/2022 of the Affiliation Bye-laws and SARAS Manual 4.0 point 1.10. The certificate should have been issued not more than 1 year before the date of application. Land certificate should include registered land detail (with complete lessor and lessee details with period of lease) /registration detail of sale deed/gift deed duly issued by concerned authority of land i.e. Tehsildar (on all the pages) and should be in consonance with part A declaration filled in application and it should be in English/Hindi. 4. The school must ensure teacher section ratio as per clause 5.4 of Affiliation Bye laws of the Board. 5. The school must obtain all essential safety certificates alongwith recognition certificate from time to time as per norms of the Board & other norms of the Board's bye-laws. 6. School must ensure availability of adequate number of classrooms in r/o sections permitted. 7. The enrolment should be restricted with optimum number of 40 students per section as per norms of the Board. 8. The school is required to abide all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Chapter 12 of Affiliation Bye-laws-2018. 9. The school may not increase number of section without prior approval of the Board. 10. The school is required to upload all the above mentioned certificates under Mandatory Public Disclosure as well as upload compliance on SARAS within stipulated time period of three months. School is also |

advised to comply the circular No.16/2023 dated 28/04/2023 of Saras Manual 4.0 and Affiliation Bye-Laws 2018 before uploading the compliance. It is also to note that if the school fails to submit the above certificates in the prescribed format within the stipulated time period, in that case, the school will be held responsible for the consequences arising out of it, if any, in the later stage.

In this connection, I am directed to convey approval of the Board to permit increase of sections in the school and subject to strict adherence to the other provisions of Affiliation and Examination Bye-Laws of the Board & appendix V of Affiliation Bye-Laws as well as the following specific conditions:

1. The school is permitted to run (35) total number of sections. In case of Senior Secondary level 1/3rd of the total sections permitted can be run in Class XI & XII.
2. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
3. The school is required to renew Water & Health Sanitation, Building Safety and Fire Safety certificates on regular basis.
4. The school will ensure adequate teaching staff and other physical facilities in the school for the smooth functioning with its enrolment.
5. The school will adhere to Rule 14.12 of Affiliation Bye laws of the Board and maintain optimum strength of 40 students in a section.
6. This approval will be subject to final outcome of any legal case/ litigation and any other issues arising out of shifting of school or otherwise and CBSE shall not be responsible for any dispute/legal issue arising out of increase in sections.
7. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

"The school shall possess valid fire safety certificate, Building safety certificate and Water and Sanitation Certificate alongwith other essential documents during functioning of the school which shall be renewed from time to time as per norms".

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)


Principal

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Ajani, Saoner, Dist. Nagpur.


Managing Director
Vidya Vihar Shikshan Sanstha
Saoner Distt. Nagpur